



Petaluma People Services Center is dedicated to improving the social and economic health of our community by providing programs that strengthen the dignity and self-sufficiency of the individual. Our core services include: Senior Services, Counseling, Youth Programming including Mentor Me, Housing, Employment and Petaluma Bounty Farms.

**JOB TITLE:** SAFE EMT  
**FLSA STATUS:** Full-Time (40 Hours/Week)  
**COMPENSATION:** \$25.00-\$27.00  
**DIRECTOR:** Director of Counseling & Prevention, Program Manager  
**POSITION OPENS:** June 1, 2021  
**SUBMIT:** Cover Letter and Resume to [jobs@petalumapeople.org](mailto:jobs@petalumapeople.org)

#### **POSITION OVERVIEW:**

Petaluma People Services Center is launching a pilot program, Specialized Assistance For Everyone (SAFE). SAFE is a community collaboration to address crisis response prevention and intervention for our most vulnerable community members experiencing mental health, substance abuse and/or homelessness. Under direction, the SAFE Medic provides community-based crisis intervention services for children and adult populations with mental health and/or substance abuse diagnoses on mobile crisis and mobile evaluation teams which includes direct client contact in the community, partnering with law enforcement, crisis intervention, field clinical assessments, outreach services, and other related duties as assigned. As part of this 24 hour, 365 days a year program, the SAFE Medic will be partnered with a PPSC Crisis Intervention team member and respond to dispatched calls, and also patrol during the shift. The SAFE team deals with a wide range of mental health-related crises, including conflict resolution, welfare checks, substance abuse, suicide threats, and more, relying on trauma-informed de-escalation and harm reduction techniques.

#### **ESSENTIAL JOB FUNCTIONS & RESPONSIBILITIES:**

- Work with SAFE shifts providing outreach interventions throughout Petaluma or is dispatched by Petaluma Police Department 911
- Assume primary responsibility for making mental health assessments of clients and for providing crisis medical care within EMT-B scope of practice in accordance with SAFE protocols and standing orders
- Attend required department and clinic meetings and share in other responsibilities as relevant
- Complete all required trainings, including defensive driver training through the City of Petaluma, as arranged by PPSC
- Be commissioned by the City of Petaluma as a Transportation Officer to perform the duties set forth, i.e., to decide whether to transport an intoxicated person to a treatment facility. In no case will SAFE transport anyone over their expressed objections
- Complete 6-month probation period
- Ability to work independently and as a team
- Actively participate as part of the therapy team
- Ability to work with respect to cultural diversity

#### **SPECIALIZED TRAINING/SKILLS, EDUCATION & EXPERIENCE REQUIREMENTS:**

- Currently licensed as an EMT or RN, preferably with Costal Valley EMS
- Ability to work effectively with a diverse population, including impoverished and alienated persons
- Must be able to pass a stringent criminal background check and driving record review, both conducted by the Petaluma Police Department
- Ability to be organized and complete reports/computer data entry in timely manner
- Current certification in first aid & CPR
- A sense of humor
- Must be available to work evenings, and possibly weekends



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- Must pass background check(s)

#### **LANGUAGE SKILLS:**

- Bilingual (English & Spanish) wanted, bicultural *preferred*
- Strong written communication skills (e.g. reports, e-mails)
- Excellent telephone and oral communication skills
- Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures and governmental regulations
- Ability to effectively present information and respond to questions from managers, coworkers, clients and the general public

#### **REASONING ABILITY:**

- Sensitivity to cultural differences present in the organization's/program's service population
- Ability to apply common sense and critical thinking to carry out instructions and make decisions within scope of authority
- Ability to deal with problems involving several variables
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

- EMT or RN, preferably with Costal Valley EMS

#### **COMMUNICATION AND REPORTING**

- Uses assigned email address for ALL work related communication and responds within 2 business days
- Communicates daily with SAFE team members and Director of Counseling

#### **COMPLIANCE**

- Understands and adheres to all policies and procedures as outlined in the Employee Handbook

#### **KNOWLEDGE**

- Stays current about best practices in crisis intervention

#### **GENERAL**

- Performs other tasks as assigned by management or as needed

#### **TOOLS & EQUIPMENT USED:**

- Ability to operate a cell phone, police radio and laptop computer, ability to occasionally lift at least 50lbs
- Ability to drive and to repeatedly climb in and out of a commercial van

#### **ADA COMPLIANCE - PHYSICAL, ENVIRONMENTAL, COGNITIVE & PSYCHOLOGICAL REQUIREMENTS:**

- **Physical:** Regularly sits up to 2-3 hours per day. Gets up and down frequently throughout the day to interface with others. Must have excellent hearing, speech and writing capabilities.
- **Environmental:** Works alone, with and around others. Work environment is moderately noisy. Distractions are regular.
- **Cognitive:** Required to read, write, compile, sort and analyze simple to moderately complex information. Independently assesses workload and prioritizes activities. Very strong organizational and planning skills.



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Able to communicate and resolve semi-complex problems independently. Excellent listening skills and ability to perform tasks requiring great attention to detail. Uses judgment and initiative, within defined limits of discretion, in making recommendations and decisions.

- **Psychological:** Strong interpersonal and communications skills to deal with emotional, demanding or difficult people and/or situations. Regular exposure to high-stress situations with demands, deadlines, shifting priorities and multi-tasking. Excellent teamwork and proactive group participation are a necessity.
- **Accommodation Recommendations:** A person in a wheelchair can perform in this position with assistance from other staff for some activities.

#### **BENEFITS:**

- Paid sick time, vacation and holidays
- Comprehensive benefits package, including medical, dental, and vision coverage, employee assistance program, flexible spending account (FSA), long-term disability insurance, and a 403(b) plan

**PPSC is an equal opportunity employer.** It is our strong belief that equal opportunity for all employees is central to the continuing success of our organization. We will not discriminate against an employee or applicant for employment because of race, color, national origin, ethnicity, age, gender, sexual orientation, religion, political affiliation, marital status, veteran status, genetic information, physical disabilities or medical condition (i.e., AIDS or ARC-related or cancer) or any other category protected by Federal or State law in hiring, promoting, demoting, training, benefits, transfers, layoffs, terminations, recommendations, rates of pay or other forms of compensation. Opportunity is provided to all employees based on qualifications and job requirements.

\*Please note that due to COVID-19 safety precautions and state, city, and district guidelines, work will be done remotely whenever possible until further notice. Once we have returned to working in-person, this position will be based out of school and community sites throughout Petaluma.